

NATIONAL PROGRESSIVE SCHOOLS' CONFERENCE

Quality, Commitment and Excellence in Education



APPLICATION FORM FOR MEMBERSHIP

**(STATEMENT PERTAINING TO CONDITIONS OF SERVICE
OF EMPLOYEES OF THE MEMBER/PROSPECTIVE
MEMBER SCHOOLS AND OTHER RELEVANT INFORMATION)**

(FOR THE SESSION 20 _____ – 20 _____)

NAME AND ADDRESS OF THE INSTITUTION:

PHONE NO.: _____

E-MAIL: _____

CONFIDENTIAL

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NATIONAL PROGRESSIVE SCHOOLS' CONFERENCE

A. GENERAL

1. Name of the School
2. (a) Complete Address with State & Pin Code
.....
(b) Tel. No. STD CODE E-mail
3. Year of Establishment
4. Members of the Inspection Committee
.....
5. Date of Inspection
6. Name of the Society/Trust running the school with complete address. (Please attach a copy) of the Memorandum of Association bearing its Registration number and giving the particulars of the members of the Society/Trustees).
7. Complete list of the members of the Managing Committee with full particulars including name, address, occupation, qualifications, designation, term of membership. (A separate sheet may be attached)
8. Is the school a member of any association of schools at the local, state or national level? If so, the name of the association with complete address.
9. Brief history of the school (A separate sheet may be attached)
10. Area - of the school buildings
- of the play-grounds
- of the classrooms
11. Whether co-educational or not
12. Medium of instruction for class
13. Minimum age for admission for class
14. Total School enrolment - (as on date) Boys Girls Total
15. Total number of teaching staff
16. Teacher-pupil ratio

17. Class-wise strength	No. of Sections	Boys	Girls	Total
Nursery				
Class I				
Class II				
Class III				
Class IV				
Class V				
Class VI				
Class VII				
Class VIII				
Class IX				
Class X				
Class XI				
Class XII				

Grand Total

18. Recognition & Affiliating Authority
19. Public Examination taken by the students
20. Results of the Final School Examination for the last five years:

Name of Examination	Name of the Board	Total No. appeared	Pass/ Failures	No. of Grades A1, A2	No. of Merit certificates obtained
		X / XII	X / XII	X / XII	X / XII

Any specific feature of the Board Results:

21. School Sessions starts from and ends on
- First Term to
- Second Term to
- Third Term to
- Fourth Term to
- Time in Summer
- Time in Winter
22. No. of teaching periods in a week and duration of each period
23. (a) No. of working days during an academic year
- (b) List the procedure of grading scholastic / non-scholastic areas in the school:
- (c) What activities are being provided to children for creative self expression, cooperation and leadership training?

24. **Co-curricular Activities:**

- | | <u>Middle
Section</u> | <u>Secondary
Section</u> | <u>Sr. Secondary
Section</u> |
|--|---------------------------|------------------------------|----------------------------------|
| (a) What percentage of time is allotted in the time table to | | | |
| (i) Academic Studies | | | |
| (ii) Co-curricular Activities | | | |
| (iii) Socially Useful Productive Work/Work Experience | | | |
| (iv) Games and Sports | | | |
- (b) From the list of Co-curricular activities given indicate those for which provision exists in your school and add any others:
- | | |
|----------------|-----------------------|
| 1. Vocal Music | 2. Instrumental Music |
| 3. Folk Dance | 4. Classical Dance |
| 5. Art | 6. Dramatics |
| 7. Debating | 8. Sculpture |
| 9. Ceramics | 10. Band |
| 11. Craft | |

- (c) Other activities that the school has at present and give details about those listed :
- (i) NCC
 - (ii) Scouting and Guiding
 - (iii) Yoga
 - (iv) Judo
 - (v) Karate
 - (vi) Aerobics
25. (a) What efforts are made by the school to develop in children qualities pertaining to personal, social values that make them kind, humane and socially aware of their responsibilities?
- (b) Does the school have any student-teacher exchange programme with other countries? If yes, give details.
- (c) How are outdoor activities like trekking, rock climbing, mountaineering or adventure courses integrated with environmental education?
- (d) What steps have been taken to provide children the latest in Computer Education and Information Technology to make them keep in step with the fast developing changes taking place and face the challenges of globalization?
- (e) Does the school have a Resource Centre to facilitate better learning and teaching? Give details –
- (f) Does the School Cater to EVS? If so, give details.
- (g) Does the school run Vocational Centres / Community Programmes / Open School Programmes / Remedial Centres? If any, give details.
26. Languages being taught at present and provision for teaching of foreign languages as additional options:
- (i) Compulsory
Classes in which taught
 - (ii) Optional
27. No. of scholarships Total
Offered per year Amount
Fee Concession Total Amount

28. **Library and its staff**

(a) No. of books in different subjects:

English	Hindi	Sanskrit	Any other language

(b) No. of Newspapers/Periodicals

(i) Dailies.....

(ii) Weekly

(iii) Monthlies

(iv) Others

(c) Is the Librarian full time/part time and qualified

(d) Is there a Library Assistant

(e) Library Hours :

(i) Week Days

(ii) Sundays/Holidays

29. **Nature of Medical Facilities available:**

(a) To the students

(b) To the Staff

30. **Facilities for Health/Physical Education:**

(a) Details of playfields available.

(b) What steps are being taken to ensure an integrated growth of child's personality with modern scientific and ethical dimensions along with proper physical training?

(c) List the games for which facilities exists:

(d) Details of Physical Education Staff.
(No. and Qualifications)

(e) Achievements at the

- (a) Inter School level
- (b) State level
- (c) National level
- (d) International

(f) Amount sanctioned for games and sports for the current year

.....

31. (a) Is there any organised Remedial Teaching for the academically weak/poor students?

(b) What facilities exist for the use of Information and Communication Technology?

(c) What provision is there in the school for the promotion of Value education at the Primary, Secondary and Senior Secondary stage?

(d) Does the school offer counselling facilities for children and parents? If the answer is the affirmative, give details?

(e) List the material and teaching aids available to make teaching more enjoyable.

Mess/Cafeteria:

32. (a) Does the School have a Mess/Cafeteria/Mid-day Meal System? Give details.

33. **Boarding Houses:**

- Total No. of Boarders
- (a) House wise strength and accommodation
(State separately for Boys and Girls)
- (b) Area of dormitory/room
- (c) No. of toilets/baths
- (d) Administrative set up of the "House" with duties/powers etc. of a House Master.

34. **Financial Position:**

1. (a) Income for the preceding year
(b) Expenditure for the preceding year
(c) Does the Institution have an adequate Reserve Fund?
(d) Are the annual accounts duly audited by a Chartered Accountant/Govt. Auditor meeting the requirements of the recognising-affiliating authorities?

2. School Fees (Attach fee schedule)

35. **Staff Service Conditions :**

Are the conditions the same as for teachers of Kendriya Vidyalaya/Govt. Schools of the State? If different, please mention.

36. Give the scales of pay for different categories of staff and other benefits offered.

37. Inservice training of teachers must. To what extent is this being achieved/realized by the Institution?

38. **Principal :**

- (a) Name
- (b) Qualification
- (c) Date of joining the Institution
- (d) Date of confirmation

39. **Governing Body :**

- 1. State the names of the office bearers of
 - (a) The School Governing Body / Trust
 - (b) The School Managing Committee
- 2. Is your Governing Body duly registered? If so, give Registration number and date of Registration

39. Any experiment/project carried out in the field of education by the school (attach statement if necessary)

40. Details about the laboratories:

	Size	Equipments (attach list)
1. Physics		
2. Chemistry		
3. Biology		
4. Computer Science		
5. Psychology		
6. Geography		
7. Home Science		
8. Any other		

Certified that the information given in this form is correct in all respects to the best of my knowledge.

Date _____

Signature of the Principal

OBSERVATIONS AND RECOMMENDATIONS BY THE INSPECTION COMMITTEE

(CONVENOR)

NAME :

FULLADDRESS :

CONTACTNO. :

(MEMBER)

NAME :

FULLADDRESS :

CONTACTNO. :

